

CALL TO ORDER: 9:30 a.m. Chairperson Deb Lincoln read a statement concerning the Open Meeting Law, and how all public meetings in Massachusetts are legally being held remotely. This meeting was held via Zoom.

Present: Director Susan Doherty, Chairperson Deb Lincoln, Jane Rabbitt, Diane Nowd, Betty DiGiacomo, Peter Lincoln, Judy Tarbell, Sarah Grant, Susan O'Sullivan

Absent: John Pesenti, Cheryl Moisan, Barbara Brown

GUESTS: none

ANNOUNCEMENTS:

MINUTES APPROVAL: Ms. DiGiacomo motioned to approve the minutes from the March 10, 2020 meeting, Mr. Lincoln seconded. On vote, motion carried unanimously.

CURRENT BUSINESS:

1. **COA Re-appointments: Cheryl Moisan, Diane Nowd, Sarah Grant:** Ms. Lincoln reported that all three members have expressed interest in being reappointed, and two out of three have submitted their completed reappointment forms to the Office of the Board of Selectmen. Mr. Lincoln moved to recommend reappointment of Ms. Grant, Ms. Moisan, and Ms. Nowd. Ms. O'Sullivan seconded. On vote, motion carried unanimously.
2. **Vote for FY21 COA Chairperson and Vice Chairperson:** Mr. Lincoln moved to nominate Ms. Lincoln as chairperson and Ms. Rabbitt as chairperson, noting that the two officers are still in the process of accomplishing their goals. Ms. DiGiacomo seconded. On vote, motion carried unanimously.
3. **New Council on Aging Board Member Orientation:** Tabled until the council can meet in person.
4. **COA Bylaws vs. Policies and Procedures:** Tabled until the council can meet in person.
Ms. O'Sullivan moved to resume discussion of orientation and policies and procedures until the council can meet in person. Mr. Lincoln seconded. On vote, motion carried unanimously.
5. **Director's Report:**
 - **Covid-19 Report:** Ms. Doherty reported that the St. Patrick's Day luncheon was canceled the same morning it was scheduled, and has been postponed to a date to be determined. The office staff has been delivering meals on wheels since March, and also coming into the office on alternate days to keep down any possible exposure to Covid-19. The meal site manager has also been coming in to expedite meals on wheels, and the van has been running at a limited capacity. Ms. Doherty also reported that all town employees have been required to complete a Covid-19 web seminar, and that several signs have been posted throughout the building displaying proper virus protection protocol. Ms. Doherty also reported that the Eagle House has begun hosting "Drive Through Only" programs, in which coffee and donuts are being served curbside on Tuesdays, sandwiches on Thursdays, and ice cream treats on Fridays. Patrons will not have to leave their cars, and those who are serving food and beverages will be wearing a mask and gloves. These programs are being funded by the Executive Office of Elder Affairs formula grant fund in lieu of programs missed because of cancellations due to Covid-19.
Ms. Doherty also reported that the building will open toward the end of July to host ten people who reserve places for the Stronger Seniors Chair Yoga DVD. Participants will be expected to cooperate with having their temperature taken with a "no-touch" thermometer, and wearing a mask to cover their nose and mouth, as well as keeping at least six feet away from other patrons. Those who cannot wear a mask due to medical reasons will be excused. The Eagle House will also host movies on Wednesdays, and a grief support meeting once a month. Those events will be limited to ten people and Covid-19 guidelines will apply. Ms. Lincoln commented that the daily updates from the

Eagle House Facebook Page have been very helpful, and send a positive message to all who get to see it.

- **Resignation of COA Van Driver:** Ms. Doherty read a letter of resignation from Paul Grunditz. Ms. Doherty said she wouldn't be advertising the position any time soon, considering the van is only transporting people to medical and dental appointments, and to the grocery store. Only one passenger is allowed on the van at a time, and the driver must wear a mask, and gloves, and sanitize all surfaces between each stop.
- **Outreach Coordinator/SHINE Counselor:** Ms. Doherty informed the board that Outreach Coordinator Pauline Roy is training to become a SHINE (Serving Health Insurance Needs of Everyone) Counselor. Ms. Doherty said she's pleased that the Eagle House will have its own SHINE Counselor in house to help answer questions as they come in.
- **Town of Lunenburg Senior Tax Work-Off Program:** Ms. Doherty reported that since most town offices have been closed it's been challenging for participants in the program to accumulate hours.
- Ms. Lincoln asked for an update on the Discovery Site, which is a program that was scheduled to take place before the pandemic, aiming to train recent retirees for volunteer positions that could utilize their professional backgrounds. Ms. Doherty responded that the Transition Navigators have been contacted and will be participating in training for the program in an online format.

EAGLE HOUSE SUPPORTERS REPORT: Ms. Lincoln informed the board that the Eagle House Supporters had not met therefore there would be no report.

NOTICES AND COMMUNICATIONS: none

BOARD COMMENT: Mr. Lincoln inquired about the next Boston Post Cane Recipient, and the most current list indicated it is Agnes Pierce.

Ms. Lincoln thanked the Eagle House staff for the ways they've coped with the needs of Lunenburg senior citizens in the midst of Covid-19. Ms. Doherty also thanked each employee for coming in and handling whatever tasks were thrown their way during what has proved to be a very trying time for the whole community.

PUBLIC COMMENT no members of the public were present

ADJOURNMENT Ms. DiGiacomo moved to adjourn the meeting, Mr. Lincoln seconded. On vote, motion carried unanimously.

UPCOMING MEETING SCHEDULE

July 21, 2020 at 9:30 a.m.