

Town of Lunenburg Park Commission

Ana Lockwood, Chair
Chris Sullivan, Vice Chair
Karin Menard, Clerk
Colleen Shapiro, Member
Anita Schiepers, Member



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520 Chase Road
Lunenburg, MA 01462

*approved
2/29/24
KM*

MEETING MINUTES

December 6, 2023

Ritter Building

Members present: Ana Lockwood, Karin Menard, Christopher Sullivan, Anita Schiepers, and Colleen Shapiro

Meeting to order at 7:00 PM and A. Lockwood read "This meeting is being broadcast live and digitally recorded."

First item on the agenda, **Facilities Director & Recreation Director Update**

C. Ruth gave the following updates:

- Submitted the list of projects to Capital Planning which include Hydro-raking at Marshall Park, Survey & design of McNally Park and resurface the basketball courts at Wallace Park.
- Lakeview Landscape at the Town Beach this week.
- Scooping out muck on the other side of the beach.
- All infields for baseball & softball are cleaned up.

A. Clement gave the following updates:

- TCP gym used more than anticipated.
- Elf movie night is next Friday.
- MA Sports program will run December 27-29, if there are enough sign-ups.
- January sessions will be 8 weeks
 - Monday are private
 - Tuesday late night Pickleball
 - Wednesday afternoon Pickleball
 - Wednesday STEM program will have 1 session which will be 1 hour for 6 weeks.
 - Thursday beginners volleyball Jan-Feb.

A. Lockwood asked C. Ruth where they stood in the ranking of all the Capital projects. C. Ruth stated in the middle.

Next item on the agenda, **Skate Park updates**

A. Lockwood gave a brief overview of the background for the newer members.

A. Lockwood noted the following:

- The Skate Park needs right of entry for the Parks Commission.
- The building needs a letter from the State indicating the job does not require prevailing wage.

A. Lockwood stated Attorney Costa composed a letter and asked the Commission for a vote.

C. Sullivan made a motion to submit the letter to the Department of Labor Standards and authorize Attorney Costa to speak on the Parks Commission's behalf on any other related further issues. K. Menard seconded. All in favor, motion carried (5-0).

Next item on the agenda, **NHS**

C. Sullivan stated he had spoke with a contact and stated there were a few clean-up projects that could be addresses in the spring. C. Sullivan indicated there were approximately 60 kids looking for hours. Historical research could be used as a Potential project.

Next item on the agenda, **2024 Earth Day Celebration**

A. Lockwood asked for someone to assist Mary Wilson this year with organizing volunteers and advertising. C. Shapiro and A. Schiepers stated they would assist.

Next item on the agenda, **Town Beach Fee Discussions**

K. Menard indicated the fees for the past 3 years have been \$5/ adult and included 3 children 15 years and under, Seniors were \$2 per Senior or additional child, non-resident \$10 per adult and included 3 children 15 years and under, non-resident Senior \$5 per Senior or additional child, resident family passes \$65 , non-resident family \$80, resident individual \$44, non-resident individual \$60, \$25 for a Senior pass and \$35 for a non-resident Senior pass.

A. Lockwood indicated 161 beach passes were sold this season, revenue \$9600 residents and \$2800 non-resident passes. 81 non-resident passes and 173 day passes and 41 senior w/ a child day passes.

K. Menard would like to see swim lessons be self-funded. A. Lockwood stated lesson fees are \$25 per child and \$75 for a family.

A. Schiepers suggested discussing this at a future meeting and gathering further information from other towns.

Next item on the agenda, Marshall Park Renovation: **PARC Grant Signatures**

K. Menard stated the grant is at the execution phase. Signatures required from the Commission.

The members signed the agreement.

Next item on the agenda, **Community Updates**

K. Menard Master Plan meeting didn't get posted in time, waiting on a new date. K. Menard indicated there is a survey online at PlanLunenburg.org and there is a Facebook page, Master Plan Committee of Lunenburg.

A. Lockwood stated the Open Space Committee voted to recommend to the Select Board that zero Lake Shirley Road and 52 Parmenter Road be put under the care and custody of the Parks Commission. The Open Space Committee will attend the January 16, 2023 Select Board meeting.

C. Shapiro asked if there is access to Lake Shirley. K. Menard stated there is access to Lake Shirley through Stump Cove.

A. Lockwood discussed lot 12, noting the Town owns it but does not have clear title. A. Lockwood indicated the Open Space Committee did pay to have a title search done. A. Lockwood noted that Micheal Toohill had a conversation with Town Council and they believe the the title can be cleared.

A. Lockwood stated the if the two lots get passed to the Parks Commission, the goal would be to figure out what to do with the lots.

A. Lockwood indicated that if the Select Board agrees with Open Space, then this would go to Town Meeting for a vote to move these properties into the care and control of the Parks Commission.

Next item on the agenda, **Chair updates**

None

Next item on the agenda, **Approval of minutes**

C. Sullivan made a motion to approve the minutes with correction of April 11, May 24, June 28, August 16, September 20, and October 10, 2023. A. Lockwood seconded. All in favor (5-0).

Last item on the agenda, **Next meeting**: January 17, 2024 at 7 pm.

Public Comment

D Passios, Finance and Green Communities member and past member of the Parks Commission. D. Passios spoke on behalf of the citizens and the Town of Lunenburg for the preservation and renovation of the cave at Marshall Park.

D. Passios noted that last meeting it was stated that the outfield was shorted because the cave was in existence, D. Passios does not believe that to be true.

Adjourned: 8:55 pm

Andrea Mastrototoro, Board Clerk, Secretary