

Attendees:

Eric Arnold, Susan Andrews, Donna Fortune

Also Present:

Julie Belliveau, Asst. Town Manager/HR Director, Sue Doherty, COA Director

E. Arnold opened the Meeting at 5:47pm with members noted in attendance

Absent: Wendy Bertrand, Joanna Bilotta

Public Comment:

There were no comments from committee, nor from the Public

Approval of Minutes:

Minutes of the July 25, 2022 meeting were presented and reviewed.

Motion by D. Fortune to accept and approve the minutes of the July 25, 2022 meeting as presented

Second: E. Arnold

Roll Call Vote: All in Favor

Minutes of the August 15, 2022 meeting were presented and reviewed.

Motion by D. Fortune to accept and approve the minutes of the August 15, 2022 meeting as presented

Second: E. Arnold

Roll Call Vote: All in Favor

New Business

J. Belliveau presented a request for new hire approval for the COA Meal Site Manager, reporting to the COA Director. S. Doherty, COA Director, explained the recent changes in how this role had expanded to include more meal planning, budgeting and preparing, than was done in the past. The recommendation is to make an offer as a Grade 5 Step 4, to support the candidates experience and to balance that against the other members of that staff.

Motion by S. Andrews to accept the recommendation of the HR Director and hire the candidate at Grade 5 step 4

Second: D. Fortune

Roll Call Vote: All in Favor

Public Comment

There were no comments from committee, nor from the Public

Next Meeting:

Proposed the next scheduled meeting be September 12th, with meeting beginning at 6:30pm to accommodate member's needs.

Adjournment

Motion by to adjourn meeting at 5:55 pm by D. Fortune

Second: S. Andrews

Roll Call Vote: All in Favor