

Attendees:

Eric Arnold, Susan Andrews, Donna Fortune, Wendy Bertrand

Also Present:

Julie Belliveau, Asst. Town Manager/HR Director; Jo McLaughlin PAC Manager

Absent:

Joanna Bilotta

E. Arnold opened the Meeting at 6:00 pm with members noted in attendance

Public Comment:

There were no comments from committee, nor from the Public

Approval of Minutes:

Minutes of the November 7, 2022 meeting were presented and reviewed.

Motion by D. Fortune to accept and approve the minutes of the November 7, 2022 meeting as presented

Second: W. Bertrand

Roll Call Vote: All in Favor

New Business:

J. Belliveau presented a new hire request from the PAC for a Videographer. J. McLaughlin the PAC Manager outlined the broad experience of the candidate, much more in-depth experience than outlined in the Job Description. Based upon this greater experience, and with the more recent difficulties in hiring into this group, she requested that the candidate be placed in Grade 3, Step 3. General discussion on any adverse impact this might have on current employees was discussed. There would be no such impact with current employees.

Motion by W. Bertrand to accept the recommendation of the HR Director to hire this new videographer as a Grade 3, Step 3.

Second: D. Fortune

Roll Call Vote: All in Favor

Ongoing Business

J. Belliveau gave an update on the Reclassification Project, which, as of this date, is on target as outlined in the original proposal timeline. There will be onsite interviews on 12/19/22 to review any open issues in the preparation of the job descriptions.

Public Comment

There were no comments from committee or from the Public

Next Meeting:

As needed and regular meeting January 9, 2023 6:00 pm

Motion by to adjourn meeting at 6:10 pm by E. Arnold

Second: W. Bertrand

Roll Call Vote: All in Favor