

PACC Meeting Minutes
Monday, April 4, 2022
TC Passios School, Room 11
Lunenburg, MA

Roll call:

1. Meeting was called to order at 7:07 pm.
2. PACC members present:
 - a. Steve Walker, Peter Lincoln, Steve Archambault.
 - b. Faith Beall – via Zoom.
3. Excused - Jeff Bajko
4. Non-members: Jo McLaughlin,

Public Comments: - None

Committee Comments:

1. S. Walker attended Fin Com mtg to present budget overview. Answered several questions. He was asked about subscriber info. S. Walker asked to include and update subscriber numbers and fees over the last few years. (motion: S.Archambault, 2nd P.Lincoln – passed).
2. S.Walker was asked by a citizen why it was difficult to read spreadsheets during televised meetings. PAAC has the equipment for better resolution but our current Comcast channel does not support the higher resolution and only transmits at Standard Definition.
3. P.Lincoln complimented J.McLaughlin and the team on the outstanding JP and Lynn program.
4. P.Lincoln reported that the Lunenburg Leger has free space in the Service Directory we can use. J.McLaughlin will pursue.
5. P.Lincoln read a letter from Paul Sarapas asking to join the PAAC Committee .

Communications:

1. J. Bajko emailed asking to resign from the committee. Motion S.Walker, 2nd F.Beall (passed), to recognize the time and expertise of Jeff's 7 years of service to the PAAC. S.Walker will send him appropriate information.
2. S.Walker sent the PAAC warrant to E.Peterson.

Review and Approval of Minutes:

1. Feb. Minutes tabled
2. March minutes approved as amended (S.Archambault, 2nd F.Beall, passed).

Manager's update:

1. Received lighting trusts, lighting will arrive soon.
2. Wrote a letter to support STEM at the library.
3. Recorded PSA for Nashoba Board of Health.
4. Edited the JP & Lynn story.
5. Field trip to Pepperell with S.Walker and Travis to check out portable switcher. Went well and we ordered one.
6. Student in the Post-HS Program was interviewed to work as a PAAC assistant.
7. Production Technician Job posted, only one résumé received so far.

8. Two more affiliates have signed up for our programs (Talking Baseball).
9. Did a lot of "Spring" cleaning and reorganizing in the studio.
10. Reviewed budget numbers with S.Walker in preparation for the Fin Com mtg.
11. Working on taping "Are You Smarter than a 5th Grader" event.
12. Budget Report March ending balance - \$890,290.36.
13. Hired a new videographer.
14. Reported that we are currently 56% Local vs. 44% Downloaded programming.
A good trend.

Future Studio Space:

1. S.Walker met with members of the New Building Committee to discuss future studio options.
2. S.Archambault presented information concerning the associated costs of building a new studio.
3. Discussion of options.

Adjournment:

1. Next meeting is Monday, May 2nd, ****5:00 PM****.
 - a. ****Please note new time****
2. Meeting adjourned at 8:32 PM
 - a. (motion - S.Archambault, 2nd P.Lincoln, approved).