

PACC Meeting Minutes
Monday, May 2, 2022
TC Passios School, Room 11
Lunenburg, MA

Roll call:

1. Meeting was called to order at 5:03 pm.
2. PACC members present:
 - a. Steve Walker, Peter Lincoln, Steve Archambault.
 - b. Faith Beall – via Zoom.
3. Excused - Jeff Bajko
4. Non-members: Jo McLaughlin,

Public Comments: - None

Committee Comments:

1. P.Lincoln asked for the current status of J.Bajko's resignation.
2. S.Archambault stated that there was no February meeting hence no February minutes.

Communications:

1. S.Walker followed up on the email sent by J.Bajko requesting information on how to step down from the committee. S.Walker researched and sent J.Bajko the appropriate information but has not had a response. The Select Board was notified but they have not taken any action. S.Walker will contact J.Bajko via phone to request a notice of resignation be sent to the Select Board.
2. Committee discussed the process of filling vacancies and P.Lincoln will check on the current renewal status of the committee.
3. S.Walker received a copy of the Town Warrants in the mail and had questions concerning the final budget listed. Warrant lists PACC budget at \$163,576.00 but is actually \$220,866.00. Upon research the Town lists indirect costs under a different category. Motion (S.Archambault, 2nd P.Lincoln), to have available an extra budget info slide available for town meeting. (passed)

Review and Approval of Minutes:

1. Upon research S.Archambault reported that there are no February minutes, as the committee did not meet in February.
2. April minutes approved (P.Lincoln, 2nd F.Beall).

Manager's update:

1. Updated Trust and Lighting was installed and a training session was held.
2. J.McLaughlin headed a trip to Pepperell to check out their new switcher. It was ordered and has arrived. Staff is in the process of training on it. It was used during the "Are You Smarter Than a 5th Grader" event. Easy to use & portable. It will be used at Town Meeting.
3. Recycled old electronics via the HS Electronics Fundraiser.
4. Ordered and received a battery charging station for studio from BMH.
5. J.McLaughlin is researching remote streaming a church service from another town.
6. Studio is prepping for the annual Town Meeting.

7. ACE student is working out well. Has done some general studio maintenance and is working on a video project concerning the ACE program.
8. Working with IT to help coordinate PACC and Town needs.
9. J.McLaughlin informed the committee that she would be taking vacation time over the next two months.
10. Reported that we are currently 58% Local vs. 42% Downloaded programing. A good trend.
11. Budget Report March ending balance - \$880,913.07

Future Studio Space:

1. P.Lincoln discussed with Mr. Chapdelaine the possible use of the Chapdelaine dealership building. It is complete rented out and is not available for PACC use.
2. Options continue to be discussed. Future is still uncertain.

Adjournment:

1. Next meeting is June 6th, ****5:00 PM****.
 - a. ****Please note time****
2. Meeting adjourned at 6:07 PM
 - a. (motion - P.Lincoln, 2nd S.Archambault, passed).