

STORMWATER TASK FORCE (SWTF) ATTACHMENTS!

MINUTES

January 10, 2019

The Stormwater Task Force (SWTF) met in the Ritter Building, first floor conference room. In attendance were Matt Allison, Phyllis Luck, and Jack Rabbitt. Adam Burney, Land Use Director, was also in attendance. The meeting opened at 6:30 pm.

Minutes of the November 27, 2018 meeting were reviewed and approved.

Task Force Chair, Phyllis Luck, began the discussion on the Minimum Control Measures (MCM's) by addressing the proposals for year one of the Municipal Separate Storm Sewer System (MS4) Permit submitted by Design Consultants Inc. (DCI) and received by the SWTF yesterday. Phyllis had spent the day reviewing the proposals, as well as the Cost Estimate sheets for the first 5 years of the MS4 Permit, which had been received by the SWTF on January 8. None of the others in attendance had had the opportunity to review the documents, due to their late arrival. Therefore, all agreed that members needed additional time to actually review the documents prior to holding a meaningful discussion. Members agreed to review over the weekend and submit comments and questions to Adam Burney. There was some discussion on information in the proposals that was inconsistent; a possible cause mentioned was that these were simply typographical errors. Further, a quick look at the Cost Estimate sheets seemed to put the 5 years costs beyond the Town's budget capacity. The SWTF determined that it was timely to schedule a meeting with the Town Manager to discuss the proposals and Cost Estimate sheets. The meeting will define the scope of work required to fulfill the requirements of the MS4 permit in more detail, specifically in the year one proposals, and review the Cost Estimate & Summary for the first Five Years of the permit. Phyllis Luck offered to reach out to the Town Manager to set up the meeting. She will advise possible times as soon as known. Cost Estimate Sheets, as well as DCI proposals, are attached.

The SWTF moved on to a review of the Open Space Committee's draft update to the Town's Open Space and Recreation Plan. The document was praised by all in attendance and a vote was taken to write a letter of support, as requested by the Open Space Committee, to the Commonwealth of Massachusetts Executive Office of Energy & Environmental Affairs, Division of Conservation Services. A second letter, praising the efforts of the Open Space Committee and thanking them for their efforts, was also supported. Both letters were signed by all SWTF members, and are attached to these minutes.

Phyllis Luck, after hearing some discussion at a Central Mass Regional Stormwater Coalition (CMRSWC) meeting on the status of Water Districts, outside of Town control, such as the Lunenburg Water District, had previously inquired of consultants, Mike Clark of DCI and Ed Himlan of the Massachusetts Watershed Coalition (MWC), if they had any knowledge of any specific requirements. Since they had no knowledge of such, Phyllis went back to CMRSWC members and learned that the Water Districts are considered in the Industrial category, and that there are no other special requirements that have to be met.

Meeting Schedule: Possible meeting with Town Manager, date uncertain, January 29 (Tuesday), February 28, and March 28. Should additional meetings in the first quarter of 2019 be required, they will take place on the second Thursday of the month. All meetings, unless otherwise noted, are held at 6:30 pm, in the Ritter Building, upper conference room; meeting dates are Thursdays unless otherwise noted.

Motion: Jack Rabbitt
To adjourn the meeting at 7:30 pm.

2nd: M. Allison
Vote: All in Favor

Respectfully submitted,
Phyllis Luck, Chair SWTF
Member, BOS